



F.W. WEBB COMPANY

## Job Posting

Position Title: Warehouse Associate

Location: Allentown, PA

Reports To: Operations Manager

### Responsibilities:

- Pick, pack, process, and ship inventory both internally and externally
- Operate equipment, such as forklifts, to move warehouse materials
- Assist with loading and unloading delivery trucks
- Assist customers with their orders, using good customer service
- Communicate effectively with team members and supervisors
- Multi-tasking in a fast-paced work environment
- Adhering to all safety procedures and standards
- Other duties as assigned

### Qualifications:

- Must be able to work first shift hours
- Must be able to stand for extended periods of time and lift 50lbs
- Previous warehouse, forklift, and/or overhead crane experience is a plus!