



F.W. WEBB COMPANY

## Job Posting

Position Title: Warehouse Associate - Receiving

Location: Bedford, MA

Reports To: Store Manager

### Responsibilities:

- Receive, inspect, and sort freight-in accurately
- Operate equipment, such as forklifts, to move warehouse materials
- Assist with loading and unloading delivery trucks
- Assist customers with their orders, using good customer service
- Communicate effectively with team members and supervisors
- Multi-tasking in a fast-paced work environment
- Adhering to all safety procedures and standards
- Other duties as assigned

### Qualifications:

- Must be able to work first shift hours
- Must be able to stand for extended periods of time and lift 50lbs
- Previous warehouse, forklift, and/or overhead crane experience is a plus!