



F.W. WEBB COMPANY

Job Posting

Position Title: Counter / Warehouse Associate

Location: Greenfield, MA

Reports To: Store Manager

Pay Range: \$22.00 - \$26.00 per hour

Responsibilities:

- Greet customers and create a positive FW Webb experience
- Pick, pack, process, and ship inventory both internally and externally
- Operate equipment, such as forklifts, to move warehouse materials
- Assist with loading and unloading delivery trucks
- Pull, double check, and pack product for counter customers
- Communicate effectively with team members and supervisors
- Check on parts, pricing and availability from outside vendors for customers
- Multi-tasking in a fast-paced work environment
- Process returns, debit memos, and warranties
- Adhering to all safety procedures and standards
- Effectively multitask in a fast-paced work environment
- Other duties as assigned

Qualifications:

- Must be able to work first shift hours
- Must be customer service focused and quality oriented
- Must be able to stand for extended periods of time and lift 50lbs
- Good communication and interpersonal skills
- Previous warehouse, forklift, and/or overhead crane experience is a plus!