



F.W. WEBB COMPANY

## Job Posting

Position Title: Warehouse Supervisor - 2<sup>nd</sup> Shift

Location: Hartford, CT

Reports To: Operations Manager

### Responsibilities:

- Responsible for assisting warehouse activities including receiving, stocking, and replenishment.
- Knowledgeable of process flow, computers and customer order requirements for proper picking.
- Provide coaching and direction to the team. Be a problem solver for both process and system related issues.
- Maintain cleanliness in areas of supervision by developing and implementing a daily housekeeping plan.
- Maintain a high work ethic and set a good example for others to follow.
- Ensure all company guidelines and policies are adhered to and followed. Maintain the company's safety policy daily and provide immediate feedback to any associate who might violate it.

### Qualifications:

- Strong communication skills required
- Comfortable working in a fast-paced environment
- Ability to work under pressure and rapidly changing priorities
- Must possess a high level of customer service
- Good interpersonal and communication skills
- Must adhere to all safety standards