



F.W. WEBB COMPANY

Job Posting

Position Title: Fan and Motor Assistant

Location: Woburn, MA

Reports To: Operations Managers

Pay Range: \$21.00-27.00 per hour

Responsibilities:

- Assembling/ repairing Fans and blower assemblies
- Use of hand tools / power tools
- Greet customers and create a positive FW Webb experience
Assist customers with placing orders and checking inventory
- Pull, double check, and pack product for counter customers
- Check on parts, pricing and availability from outside vendors for customers
- Operate a forklift

Qualifications:

Basic math skills

- Ability to read measurements & drawings/sketches
- Ability to multi-task
- Must possess a high level of customer service
- Good interpersonal and communication skills
- Must adhere to all safety standards