



F.W. WEBB COMPANY

Serving the Northeast since 1866.

June 15, 2020 Update

To our valued vendors,

We appreciate your continued partnership during these unprecedented times. Thank you for working swiftly and creatively with us to reduce disruption to the supply chain, prioritizing products that are in high demand and helping us deliver educational webinars to our customers and employees.

As an essential business, our trade stores and wholesale operations across the Northeast remain open. Following is an update on our operations and an overview of the steps we are taking to keep everyone as safe as possible.

- Across our locations, we are following CDC/state guidelines and making sure that safety precautions are being taken in the workplace. Safety protocols are posted at each of our sites.
- Following strict safety protocols, F.W. Webb Sales Reps are once again available for in-person customer meetings.
- Our Frank Webb Home showrooms are open to personal visits again. Following individual state mandates, they are open under a controlled one-on-one basis, and some by appointment-only. You can find more information and showroom contact details at frankwebb.com.
- F.W. Webb business parties, seminars, conventions, trainings, gatherings, etc. are limited to 10 or less people and can only be held when social distancing is possible.
- Business partners with colds, coughs or other symptoms related to COVID-19 may not enter any F.W. Webb location, as well as those who have a family member in quarantine.
- To observe the social distancing practices recommended by the CDC, we are asking employees to refrain from shaking hands.
- F.W. Webb employees are prohibited from taking international and domestic flights for business reasons.

We recognize COVID-19 as a serious health issue. Our management team is prepared and monitoring all situations that could impact our business on a daily basis. As you know, the impact of COVID-19 is likely to change over time, and we will update you about our response efforts as circumstances develop.

Stay well,

Jeff Pope

Owner and President

Bob Mucciarone

Chief Operating Officer

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